



Cabot District Scouts

Are you ...

- Good at enabling others?
- A strategic thinker?
- Experienced in youth work and or development?
- Looking to give some of your time to help young people to reach their full physical, mental, emotional and spiritual potential?

**THEN MAYBE YOU ARE ONE OF THE
PEOPLE WE ARE LOOKING FOR!**

We are looking for two new Deputy District Commissioners to work with the District Commissioner to lead Cabot District.

One of the Deputy District Commissioners will focus on the delivery of the Scout Programme within Cabot and the other on the Development on Scouting to offer more and better Scouting to the young people of Bristol.

If you are interested in finding out more, having a conversation to find out more about the roles or other roles in Cabot District please contact Graham Cooper the District Chairman (ddcsearch@cabotscouts.org.uk, 0117 962 0618) or look at our website.

www.cabotscouts.org.uk



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Cabot District Scouts

Cabot Explorer Unit
Royal Bristol Hospital for Children Group
4th (Southmead)
7th (Christchurch Clifton)
18th (Redland Green)
26th (Northcote)
43rd (St Mary's Stoke Bishop)
44th (White Tree)
56th (Lawrence Weston Baptist)
1st Bishopston

62nd (Horfield Methodist)
77th (Redland Park)
90th (Westbury Methodist)
126th (Sea Mills)
167th (Westbury Baptist)
169th (Brentry)
191st (St Mary's Shirehampton)
227th (St Peters)
Scout Fellowship



Tel. 0117 9620618
Email. graham.cooper@avonscouts.org.uk

12. Downs Cote Avenue
Bristol
BS9 3JX

To: All Leaders & Supporters in Cabot District

Dear All,

Nominations for New Deputy District Commissioners for Cabot District.

You may be aware that David Goodall is leaving us this summer and will be moving to Darlington. In consultation with your DC, Steve Smith, and the District Executive I have been asked to head a small search team to make recommendations to fill the roles of two Deputy District Commissioners. David's departure will be a big loss to the District and, in thinking about how he might be replaced, Steve has widened the responsibilities to increase support for Scouting in Cabot and created two new roles.

I am writing to you to ask you to assist in this process by considering whether you feel you know suitable people to take on these roles and to nominate them. This may be people in current Scouting roles in the District, someone who is currently having a rest from Scouting, someone who currently doesn't hold a Scouting role or is outside Scouting, or even yourself!

Enclosed with this letter is a copy of the role descriptions for the two Deputy District Commissioners, which will hopefully help you to understand more about the roles. Training will be provided to the people that are appointed as clearly some candidates may not have all of the skill sets required for the roles. Please therefore, do not discount somebody just because you feel that they are missing some of the relevant skill sets.

These appointments will be made by the county so the role of the Search Committee is to publicise the roles widely and then short list possible candidates for Steve to take to County. Besides writing to you we are also producing a flyer for all of our young people to take home. We are also writing to local firms and schools, as well as advertising on our web site and the county web site.

If you would like to nominate someone for the role please complete the enclosed nomination form and return it to me by 8th June 2009 to the above address or by putting the required information into an email. Please note that in order to ensure confidentiality and prevent building up false hope, nominations should be submitted **without approaching the individual concerned**.

If you wish to nominate yourself, this is perfectly acceptable and encouraged! Please do so by completing the enclosed form and returning it to be by 8th June 2009.

I hope you will take some time to consider people who you feel would be appropriate for these new roles. Both will fulfil crucial roles within the district and it is important that we find suitable people to support Steve.

If you have any questions about nominating someone or the role please don't hesitate to contact me.

Yours in Scouting

Graham Cooper
District Chair

Cabot District Scout Council

District Commissioner:	Steve Smith	98 Westover Road, Westbury-on-Trym, Bristol, BS9 3LP.	07855 961864
District President:	I. George Peszynski MBE, JP, KSS	132 Eastfield Road, Westbury-on-Trym, Bristol, BS9 4AL.	0117 962 4109
District Chair:	Graham Cooper	12 Downs Cote Avenue, Westbury-on-Trym, Bristol BS9 3JX.	0117 962 0618
District Secretary:	Helen Hobbs	33 Downs Cote Drive, Westbury-on-Trym, Bristol, BS9 3TB.	0117 962 3615
District Treasurer:	Mike Capon	22 Pear Tree Ave, Long Ashton, Bristol, BS71 9FF.	01275 393148

Role description for a ... Deputy District Commissioner (Development) in Cabot District



Title: Deputy District Commissioner (Development)

Outline: Working with the District Commissioner, Deputy District Commissioner (Programme) and the rest of the District team the Deputy District Commissioner (Development) will help to provide strategic leadership within Cabot District to enable more and better Scouting to be available to the young people of Bristol.

Responsible for: adults in Scouting as agreed with the District Commissioner

Responsible to: District Commissioner

Main Contacts: Members of the District Team, District Executive, Group Scout Leaders and County Team, Regional Development Service.

Appointment Requirements: To understand and accept The Scout Association's policies, have a satisfactory CRB clearance, completion of a wood badge, which includes the achievement of the Management Modules as detailed in the Adults Personal File and The Scout Association's Adult Training Scheme.

Main Tasks:

- Support the District Commissioner in the Leadership of the District by:
 - Supporting Groups without a GSL
 - Assisting groups to write and implement Group Development Plans
 - Where asked, sharing the routine management tasks within the district for example leading and chairing regular meetings.
- Developing and overseeing the implementation of the District Development Plan.
- Oversee development projects within the district in partnership with the Regional Development Service.
- Overseeing Adult Recruitment within the District working in partnership with the appointments and training teams.
- With the DC and the Deputy DC (Programme)
 - Ensure the good and safe running of the District in accordance with POR responding to the current needs in the District.
 - Deputise for the DC
 - Work together to ensure problems and challenges are overcome.
 - Support District Events.

Skills Required:

The following is a list of skills which an appropriate person for this role may have, part of the training provided to the person appointed would be to further develop the skills needed.

Essential:

An interest in Scouting
Facilitator & Empowerer
Enabler and completer of tasks and projects,
individually and in teams with others.
Communicator who can listen and interpret
Creative thinker
Sense of humour

Desirable:

Experience in development work within the
Charity Sector.
Someone who can recognise and support the
needs of Scout Groups
Have been or are a member or associate
member of the Scout Association

Time Commitment – the amount of time this role will take will vary throughout the year depending on activities and event, however on average we would expect the role to include one or two evenings a week with some preparation and administration time.

The Scout Information Centre

Gilwell Park Chingford London E4 7QW Tel + 44 (0)20 8433 7100 Fax + 44 (0)20 8433 7103 email info.centre@scout.org.uk www.scoutbase.org.uk

Role description for an ... Deputy District Commissioner (Programme) in Cabot District



Title: Deputy District Commissioner (Programme)

Outline: Working with the District Commissioner, Deputy District Commissioner (Development) and the rest of the District team the Deputy District Commissioner (Programme) will help to provide strategic leadership within Cabot District to enable more and better Scouting to be available to the young people of Bristol.

Responsible for: adults in Scouting as agreed with the District Commissioner

Responsible to: District Commissioner

Main Contacts: Members of the District Team, District Executive and County Team particularly the ADCs and ACCs. Section Leaders across the District.

Appointment Requirements: To understand and accept The Scout Association's policies, have a satisfactory CRB clearance, completion of a wood badge, which includes the achievement of the Management Modules as detailed in the Adults Personal File and The Scout Association's Adult Training Scheme.

Main Tasks:

- Supporting the District Commissioner in the leadership of the District by:
 - Overseeing the work of the sectional ADCs
 - Visiting sectional team meetings.
 - Ensuring the delivery of the balanced programme across the District
- Working with the District Team to organise District events
- Looking at the development of sections (in partnership with the ADCs) especially in groups where there isn't a section.
- With the DC and the Deputy DC (Development/Support)
 - Ensure the good and safe running of the District in accordance with POR responding to the current needs in the District.
 - Deputise for the DC
 - Work together to ensure problems and challenges are overcome.
 - Implement the District Development Plan.

Skills Required:

The following is a list of skills which an appropriate person for this role may have, part of the training provided to the person appointed would be to further develop the skills needed.

Essential:

An interest in Scouting
Knowledge of young people and informal education
Facilitator & Empowerer
Communicator who can listen and interpret
Creative thinker
Sense of humour

Desirable:

Experience in youthwork within the Charity Sector.
Someone who can inspire adults to inspire young people.
Have been or are a member or associate member of the Scout Association

Time Commitment – the amount of time this role will take will vary throughout the year depending on activities and event, however on average we would expect the role to include one or two evenings a week with some preparation and administration time.

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 169th (Brentry)
 191st (St Mary's Shirehampton)
 227th (St Peters)
 Scout Fellowship



Nomination Form for Deputy District Commissioner for Cabot District

From:	Name:	
	Address:	
	Telephone Number:	
	Email address:	

I wish to nominate:	Which Role ?	
	Name	
	Current Scouting Appointment (if any):	
	Address:	
	Telephone Number:	
	Email address:	

Reason(s) for nomination:

Please explain briefly about the person you are nominating and why you feel they would be suitable for the role of Deputy District Commissioner. Please continue on the back if you need more space.

Signed:

Date:

Notes

- Please copy this blank form if you wish to make more than one nomination.
- Please return completed nomination forms to Graham Cooper (address on accompanying letter)
- The closing date for receipt of nominations is Monday 8th June 2009.
- Self nominations are welcomed and encouraged.

Cabot District Scout Council

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